

Minutes  
Catawba County Board of Commissioners  
Regular Session, Monday, December 4, 2006, 9:30 a.m.

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**Closed Session**

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**County Attorney**

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The Catawba County Board of Commissioners met in regular session on Monday, December 4, 2006 at 9:30 a.m. in the 1924 Courthouse, Robert E. Hibbitts Meeting Room, 30 North College Avenue, Newton, North Carolina. This regular meeting followed the Board's annual breakfast with the Cooperative Extension Service.

Present were Chair Katherine W. Barnes, Vice-Chair Dan Hunsucker and Commissioners Glenn E. Barger and Lynn M. Lail.

Commissioner Barbara G. Beatty was absent.

Also present were County Manager J. Thomas Lundy, Assistant County Manager Joellen Daley, Assistant County Manager Lee Worsley, Interim County Attorney Debra Bechtel, Attorney Anne Marie Pease and County Clerk Barbara Morris.

1. Chair Katherine W. Barnes called the meeting to order at 9:30 a.m.
2. Commissioner Lynn M. Lail led the Pledge of Allegiance to the Flag.

3. Commissioner Glenn E. Barger offered the invocation.
4. Vice-Chair Dan Hunsucker made a motion to approve the minutes of the Regular Meeting and Closed Session of November 20, 2006. The motion carried unanimously.
5. Oaths of Office:  
The Board and honored guests observed as Superior Court Judge Timothy S. Kincaid administered the oaths of office to re-elected Chair Katherine W. Barnes, Commissioner Glenn E. Barger and Commissioner Lynn M. Lail. Superior Court Judge Nathan Poovey administered the oath of office to re-elected Sheriff L. David Huffman.
6. Organizational Meeting of the Board of Commissioners:  
Chair Barnes then asked County Manager J. Thomas Lundy to conduct the election for the Chairman of the Board of Commissioners. Mr. Lundy opened the floor for nominations and Vice-Chair Hunsucker made a motion to elect Kitty Barnes as Chair. The motion carried unanimously. Chair Barnes then announced the election of the Vice-Chair of the Board. Vice-Chair Hunsucker made a motion to elect Commissioner Barbara G. Beatty as Vice-Chair. The motion carried unanimously. Chair Barnes noted that Commissioner Beatty was not present due to an out of town business meeting.  
Chair Barnes then conducted the Organizational appointments as follows: (one year terms)  
County Attorney – Debra Bechtel – Chair Barnes asked County Attorney Bechtel to introduce her family members present for her appointment.  
Finance and Personnel Subcommittee – Vice-Chair Beatty and Commissioner Barger  
Policy and Public Works Subcommittee – Commissioners Lail and Hunsucker  
WPCOG Policy Board Delegate – Chair Barnes  
WPCOG Policy Board Alternate – Commissioner Lail  
Hospital Board of Trustees – Vice-Chair Beatty  
Mental Health Services Board – Commissioner Lail  
Public Health Board – Commissioner Hunsucker  
Social Services Board and Community Service Block Grant Advisory Board – Commissioner Barger  
Catawba County Criminal Partnership Advisory Board – Chair Barnes  
Catawba County Partnership for Children Board – Commissioner Lail  
Child Advocacy Center Board – Commissioner Hunsucker  
Juvenile Crime Prevention Council – Designee to be assigned  
  
Commissioner Barger made a motion to approve these appointments. The motion carried unanimously.
7. Recognition of Special Guests: Chair Barnes welcomed everyone present and said the Board was happy to have all those present to observe this special meeting with the oaths of office and recognized that the District Attorney, Jay Gaither, was present for the oath ceremonies. Chair Barnes noted that the Board had met with the Cooperative Extension Office prior to this meeting and had received an update on the services provided by the Extension and urged citizens to become familiar with all the services provided by Cooperative Extension.
8. Comments for Items not on the Agenda.  
Mr. Bruce Kiser, who lives in Austin Adult Care, came forward to address the Board regarding his concern for the quality of food at the adult care center. Mr. Kiser had presented similar concerns at the Board's November 20, 2006 meeting and acknowledged that an Assistant County Manager was communicating with him and Austin Adult Care regarding his issues.
9. Presentations:  
The Board received the Catawba County Comprehensive Annual Financial Report, for the fiscal year which ended on June 30, 2006, from County Finance Director Rodney Miller and Paula Hodges of Martin, Starnes and Associates, CPAs, the accounting firm which contracted to perform the County audit. Mr. Miller's report indicated that the County has maintained a sound financial position by carefully controlling spending. Ms. Hodges complimented the Financial Staff and their professionalism and excellent work. She indicated the audit went smoothly and applauded the Finance staff for implementing a new reporting standard. She said her firm had issued an unqualified opinion on the June 30<sup>th</sup> financial statements – they noted no findings or questioned costs. Ms. Hodges stated that the County's unreserved fund balance was 15.3% of general fund

expenditures which is about two months of general fund expenditures – and the LDC recommends at least 8%. Mr. Miller concluded his presentation with compliments to both Jeanne Jarrett and Kenneth Maynor for their efforts and expertise in compiling the report. Chair Barnes complimented Mr. Miller and his staff and Martin, Starnes and Associates for their efforts regarding this report. County Manager Lundy said he wanted to add two points for the benefit of the audience – on the revenue side, the only real area the Board has any leeway is the property tax and fees and that is why he made the comment he made at the Chamber's meeting supporting an additional sales tax which has been a goal of the Commissioners for a number of years. The only area where they can increase revenue substantially to meet education needs or human service needs or public safety needs is the property tax. He also pointed out that the Board had a goal of 16% available in fund balance – even though the state requires only 8% - and one of the reason for this that the County's major source of revenue is property tax and that does not come in until December/January – six months into the budget year where bills have to be paid. Commissioner Lail made a motion to accept the financial report. The motion carried unanimously.

Chair Barnes then recognized Reginald Hamilton from the Hickory Board of Education and thanked him for his attendance at the meeting.

10. Appointments:

Commissioner Lail recommended the reappointment of Linda Ellis for a fourth term and Cindy Yount for a fourth term on the Resource and Referral Service Board. She also recommended the appointment of Marie Corne for a first term to replace Carol Hall on this Board. These recommendations came in the form of a motion. The motion carried unanimously.

11. Consent Agenda:

County Manager J. Thomas Lundy presented the following five items under the consent agenda:

- a. A request to amend the Work First County Plan. The three requested changes were:
  1. To provide Job Search services through the existing contract with Employment Security Commission to non-custodial parents of children in a Work First case. These services should help absent parents in the Child Support caseloads meet their financial obligation by assisting them in securing employment.
  2. To provide Job Search services to the adults with income at or below 200% of poverty level and who meet the eligibility criteria set forth by the state for Services for Low-Income families. These services will assist Absent Parents in the Child Support caseloads, as well as other adults in the County who meet the following criteria to find employment:
    - a. The family must have a child who lives with a relative as defined for Work First Family Assistance and who meets the age limit for Work First Family Assistance,
    - b. Total gross family income must be at or below 200% of federal poverty level, and
    - c. Family members must meet the same citizenship requirements as for Work First Family Assistance.
  3. To enhance the Swift Sanction policy which is designed to encourage participants to be more responsible for their actions. Consequences for non-compliance with Work First requirements should be swift in order to affect behavior. Currently participants must receive a 10 day notice of any adverse action to their case. Present policy often causes the consequence to be delayed. The enhancement to this policy is to place a statement on all Mutual Responsibility Agreements regarding prior notification – "It has been explained to me that my benefits cannot be adversely affected without Catawba County Social Services first giving me ten working days prior notice. I hereby waive the ten working day prior notice of adverse action."
- b. CVCC request for transfer of \$26,017.91 in Capital Funds remaining from a completed roofing project to replace a 1996 van with over 92,000 miles. This is the van that takes the choir and student teams for various academic and sports program.
- c. Request to add Sandra Trevathan, Map Review Officer in Hickory, to the list of approved Map Review Officers which is required by State statute. The resolution regarding this request read as follows:

**RESOLUTION #2006-\_\_\_\_\_**  
**APPOINTMENT OF MAP REVIEW OFFICERS**

**WHEREAS**, S.L. 1997-309 (SB875) made a number of significant changes in the procedures for recording maps and plats; and

**WHEREAS**, the main purpose of the law was to transfer the responsibility for reviewing plats to determine whether they meet recording requirements from the Register of Deeds to a Review Officer; and

**WHEREAS**, G.S. 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person or persons to serve as Review Officer to review each plat or map before it is recorded and certify that it meets the statutory requirements for recording; and

**WHEREAS**, it is the desire of the Catawba County Board of Commissioners to insure an expeditious review of all maps and plats as required by G.S. 47-30.2 before they are presented to the Register of Deeds for recording.

**WHEREAS**, the Catawba County Board of Commissioners on September 30, 1997 adopted Resolution #1997-160 which included names of individuals who were appointed as Review Officers for representative jurisdictions in Catawba County; and

**WHEREAS**, said Resolution was recorded in the Office of the Register of Deeds in Book 2050 Pages 604 and 605; and

**WHEREAS**, Sandra Trevathan has the responsibility for reviewing plats for the City of Hickory; and County; and

**NOW THEREFORE, BE IT RESOLVED**, that Sandra Trevathan is hereby appointed to perform the responsibilities as required for Map Review Officer for the City of Hickory as indicated in accordance with the appropriate General Statutes; and

**BE IT RESOLVED**, that the Map Review Officers for Catawba County have the authority to sign maps in the municipal planning jurisdictions when there is a staff transition; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution designating the Review Officer be recorded in the Catawba County Register of Deed's Office and indexed in the names of the Review Officers.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

- d. Request by the Department of Transportation for the Board to recommend the abandonment of the maintenance of a portion of SR 2648 (Saunders Road). The abandonment is for approximately 217 feet of this road. This will be DOT's ultimate decision. The resolution regarding this request read as follows:

**RESOLUTION #2006 -**  
**REQUESTING THE CLOSING OF A PORTION OF SAUNDERS ROAD (SR 2648)**

**WHEREAS**, property owners Donald and Michelle Wiswall, Alberto and Maria Silva, Eric Marshall and Jeff Reynolds, partner of Syn-R-G, LLC, petitioned the North Carolina Department of Transportation (NCDOT) to abandon a portion of secondary road Saunders Road (SR 2648) from the State maintenance system. The portion to be abandoned is specifically the last .04 mile section of Saunders Road where it dead-ends at the Long Island Airport community; and

**WHEREAS**, NCDOT has submitted to the Catawba County Board of Commissioners a request for a review and recommendation for the road abandonment; and

**WHEREAS**, staff has reviewed the request and has determined that no property owners would be deprived of ingress or regress;

**THEREFORE BE IT RESOLVED THAT** the Catawba County Board of Commissioners has reviewed this request and recommends to the North Carolina Board of Transportation for the abandonment of the last .04 mile section of SR 2648 (Saunders Road) where it dead-ends at the Long Island Airport community.

Upon motion made by Commissioner \_\_\_\_\_, the above order was unanimously adopted by the Board of Commissioners of Catawba County on the \_\_\_\_ day of \_\_\_\_\_, 2006.

This the \_\_\_\_ day of \_\_\_\_\_, 2006.

- e. Two tax refund requests as follows: Juan Rodriquez \$197.48 and Jerry Whitley Sr. \$37.24 – these taxes were incorrectly billed and paid.

Chair Barnes indicated that these items had been reviewed by subcommittee and asked if any Commissioner wished to have any of the items broken out from the consent agenda. None were requested. Commissioner Barger made a motion to adopt the consent agenda. The motion carried unanimously.

Mr. Gordon King, who lives in the area of Saunders Road, came forward to voice his opposition to the recommendation to abandon a portion of Saunders Road. County Attorney Bechtel confirmed that the process was legal and this request was consistent with how any request for abandonment was handled with DOT. She pointed out the past opposition to this abandonment had focused on a gate being put up and in this request no gate was being proposed. She further clarified that DOT addressed the opposition of property owners immediately adjacent to the abandoned portion and there had been no opposition by those property owners. County Attorney Bechtel advised the Board that its actions were consistent with other requests they had received in the past. Chair Barnes stated the Board stood by its action and advised Mr. King to contact DOT regarding his opposition.

12. Departmental Reports:  
Mental Health.

John Hardy, Mental Health Director, presented a request for Board approval of the execution of leases, purchase, declaration of surplus property, and agreements to formalize and support its relationship with Catawba Valley Behavioral Healthcare (CVBH).

As Catawba County's Mental Health Board implemented the State's Mental Health Reform Act, it formed a non-profit organization, Catawba Valley Behavioral Healthcare (CVBH) to deliver comprehensive services to adults with serious conditions of mental illness and developmental disabilities. It was designed to provide the crisis interventions, short and long-term supports, and treatments necessary to effectively sustain this targeted population. Its formation included outpatient, day treatment, and residential services. The specific mix of services was to assure a continuity of care, a matching of financial winners and losers, and an integration of those services that clinically belong together. As a freestanding non-profit organization, CVBH has voluntarily accepted this mission through a contractual arrangement. This new non-profit organization has taken on the responsibility of a major portion of previously publicly operated high-risk services and it has done it well.

The performance of CVBH over this past year has been excellent from many perspectives. The CVBH Board has taken full ownership of its responsibilities, along with a management staff that is dedicated to doing an excellent job. There has been a real effort to be responsive to a wide set of consumer needs, to work well with other organizations within the community, and to run a financially viable agency. As part of their planning process and looking beyond the immediate next year, CVBH wants to establish long-term arrangements with Catawba County for the property it uses and some of the services it has been allowed to share.

What once was a managing of high-risk clients within the community by Catawba County, is now being achieved by CVBH. It is in the best interest of consumers, this community, and Catawba County to assure the success of CVBH to accomplish this mission. The following requests from the Mental Health Board and negotiated with County Management, are to assure that there is stability in the delivery of services to consumers over time, and that CVBH be given the opportunity to develop and mature as a financially viable organization.

There are five areas that need to be addressed as CVBH formalizes its relationship with Catawba County:

- 1. Establish a long-term lease on the primary service site buildings of Lifeskills and the former Mental Health Center.

Catawba County would agree to a 30-month lease for the CVBH Main Center and LifeSkills building beginning January 1, 2007. For the first 18 months the rental rate would \$10.00/ Sq. Ft. for 35,954 Sq. Ft. or \$359,540 per year. On July 1, 2008, the rate would go to \$10.25/Sq. Ft. for 36,456 Sq. Ft. or \$373,674 per year, for a total of \$912,984 for the 30-month period. A termination provision in the agreement would include either party giving 180 days (6 months) written notice. These rates exclude utilities and cleaning services, but include maintenance on the buildings and grounds and providing security through CVMC. Any future lease renewals will be based upon a negotiated rate. Finally, the proceeds from the lease will be used to enhance the County's Capital Improvement Program.

2. Establish a lease on the four Newton Homes used as Residential Services  
Over the years Mental Health Services acquired through tax repossession and purchase, four modest homes that surround the Newton Library. They have been used for providing supervised housing for consumers. A 4-year lease for these County owned Newton Homes currently managed by CVBH Residential Services is being requested. The lease cost would be \$1.00 per home per year plus any agreed upon maintenance costs, which would be \$25/hour labor plus materials. A termination provision in the agreement would include either party giving a 120 day notice. The County already has a similar arrangement with another non-profit that is providing a valuable service to the community on the old Health Department property. One of these houses was a tax repossession, two were bought with Mental Health funds, and one was bought through CDBG funds. Renovations and upgrades have been done through Mental Health funds.
3. Purchase of Connections by CVBH  
In order for CVBH to seek grant opportunities to further the development and expansion of the Connections psychosocial rehabilitation program, it needs to have ownership of that property. CVBH is offering to buy the Connections building, contents and property on 321 in Newton, for \$125,000. Catawba County needs to consider that offer or allow the continuation of rent.

There is a long history about how the Connections property was acquired through arrangements with the Catawba County Historical Association and their use of the 1924 Court House. The net result over time was the selling of 10 acres to Newton for the current cemetery, deeding of four acres to Catawba County for Connections, and continued use of the 1924 Court House. The property has been used by Connections since March of 1994. Tax value of the Connections property is \$302,100. Ownership of the Connections property by CVBH will allow them to pursue capital fund raising for expansion of the facilities there. There appears to be no other governmental use for this property.

General Statute 160A-279 provides that whenever a statute permits a county to appropriate money to a nonprofit organization, the county may also convey real or personal property to the organization and may do so by private sale. The county must attach to the conveyance covenants or conditions that will ensure that the recipient will put the property to some public use.

The process begins by the governing board adopting a resolution or order authorizing conveyance of the property. The board must adopt this resolution at a regular meeting. The document must identify the property being conveyed and authorize a named official of the government to dispose of the property. Once the resolution or order is adopted, the statute requires the local government publish a notice summarizing the contents of the document. The conveyance may not be concluded until at least ten days after the publication of the notice.

4. Declaration of surplus property for furniture and computers  
Current furniture and equipment, including computers, that were once used by Mental Health Services and are now used by CVBH, be formally granted to CVBH permanently. Value of 10-year old furniture and current computers is already beyond normal depreciation schedules and there would be nominal return if the same equipment was declared surplus and auctioned. Inventory of the Main Center's furnishings and computers calculated at the original purchase prices gives an estimated value of \$78,900. It is also estimated that auction of that furniture and equipment might yield 10-15% of that value. Furnishings and equipment purchased under a Kate B. Reynolds grant for LifeSkills will continue to be owned by MHSCC.

General Statute 160A-279 as referenced in #3 above also authorizes a governing board to convey property to a nonprofit organization without monetary consideration, if the recipient agrees to use the property for a public use. The same procedures apply as referenced in #3 above.

5. Contract for Information Technology Services

CVBH desires to purchase computer technology support services and access to Catawba County's network. A detailed purchase of service agreement addressing the many facets of technology management, licensing, staff time, shared resources, and compliance with established operating standards, has been developed. It too would reflect the 30-month lease on the buildings and it has an annual value of approximately \$76,020, charged monthly dependent upon number of active computer units. A six-page agreement has been negotiated between CVBH and Catawba County's Information Technology Director.

Commissioner Lail asked when Mr. Hardy expected the sale of the Connections property and he replied as soon as the documents could be finalized – approximately 30 days. Commissioner Lail questioned whether Mr. Hardy felt CVBH could financially handle the purchase and he confirmed he did. County Manager Lundy reminded the Board that there had previously been a transfer from the Mental Health Fund Balance of \$100,000 to assist in this purchase.

Commissioner Hunsucker made a motion to approve the following actions and adoption of the following resolutions. The motion carried unanimously.

1. Execute a 30-month lease with CVBH for the LifeSkills and Main Mental health Center properties for a total value of \$912,984. A termination provision in the agreement would include either party giving 180 days (6 months) written notice.
2. Execute a 4 year lease for the four County owned homes surrounding the Newton Library that have been historically used for mental health related supervised housing for a nominal value of \$16 over the life of the lease plus maintenance. A termination provision in the agreement would include either party giving a 120 day notice.
3. Sell the Connections property, and associated buildings and furnishings, to CVBH for \$125,000 without any conditions except that the property will continue to be used for a public purpose and the County will have first right of refusal if the property is sold.
4. Declare the furnishings and computers in the Mental Health Center as surplus and donate those to CVBH as a non-profit agency doing governmental responsibilities.
5. Execute a 30-month agreement between Catawba County and CVBH for computer technology support and network access for an annualized value of approximately \$76,020.

**RESOLUTION NO. 2006 -  
DECLARATION OF SURPLUS PROPERTY AND PRIVATE SALE TO CATAWBA VALLEY BEHAVIORAL  
HEALTHCARE**

WHEREAS, Catawba County owns property located at 1679 South West Boulevard, Newton, N.C. Parcel ID # 363912952074 , Book 2485 and Page # 1540, known as Connections, that it no longer needs for any governmental use;

WHEREAS, North Carolina General Statute 160A-279 authorizes a county to convey property by private sale to a non-profit organization if the recipient ensures the property will be used for a public purpose;

WHEREAS, Catawba County has negotiated with the Catawba Valley Behavioral Healthcare to convey the 3.32 acre tract described above to the Catawba Valley Behavioral Healthcare in order that they may continue to operate a psychosocial rehabilitation center in the building; and

THEREFORE, THE CATAWBA COUNTY BOARD OF COMMISSIONERS RESOLVE THAT:

The Chairperson of the Catawba County Board of Commissioners is authorized to execute all documents necessary to convey fee simple defensible title to a 3.32 acre tract of land located at 1679 South West Boulevard, Newton, more particularly described as follows:

Tract 1 and Tract 1A

BEING all of Tract 1 and Tract 1A as shown on a plat prepared for the Catawba County Historical Association, Inc., by J. Mike Honeycutt, Registered Surveyor, dated 10 October 2002 and recorded in Plat Book 56 at Page 146 of the Catawba County Registry.

Tract 2

BEING all of Tract 2 as shown on a plat prepared for the Catawba County Historical Association, Inc. by J. Mike Honeycutt, N.C.R.L.S. and dated 29 October 1996 and registered in Plat Book 44 at Page 148 of the Catawba County Registry.

The consideration for the conveyance is the following set of conditions, covenants, and restrictions, which shall be incorporated in the deed given by the count to the Catawba Valley Behavioral Healthcare:

1. Catawba Valley Behavioral Healthcare will continue to use the conveyed property for a public purpose.
2. Catawba Valley Behavioral Healthcare will pay the sum of One Hundred Twenty-Five Thousand Dollars (\$125,000.00) to Catawba County
3. Catawba County shall have first right of refusal to purchase the property back at the price of One Hundred Twenty-five Thousand Dollars (\$125,000.00) plus the actual costs of any improvements made by Catawba Valley Behavioral Healthcare following the date of the Warranty Deed.

The Purchasing Agent shall publish a notice summarizing the contents of this resolution, and the property may be sold at any time after ten days after publication of the notice.

Adopted December 4, 2006.

**RESOLUTION NO. 2006-  
DECLARATION OF SURPLUS PROPERTY AND DONATION TO THE CATAWBA VALLEY BEHAVIORAL  
HEALTHCARE**

WHEREAS, Catawba County owns furniture and equipment, including computers, that were once used by Mental Health Services and are not being used by Catawba Valley Behavioral Healthcare;

WHEREAS, said property no longer is needed for any governmental use;

WHEREAS, North Carolina General Statute 160A-279 authorizes a county to convey personal property to private sale to a nonprofit organization;

WHEREAS, North Carolina General Statute 160A-279 authorizes the conveyance without monetary consideration if the recipient ensures the property will be used for a public purpose;

WHEREAS, the Catawba Valley Behavioral Healthcare is a nonprofit organization that provides a public service;

THEREFORE, the Catawba County Board of Commissioners resolves that:



Furniture and equipment, including computers currently being used by Catawba Valley Behavioral Healthcare is declared surplus property.

The property will be donated to the Catawba Valley Behavioral Healthcare without monetary consideration.

The Purchasing Agent shall be authorized to conduct the transfer of property and shall publish a notice summarizing the contents of this resolution and the property shall be conveyed anytime after ten days after the notice publication.

This 4th day of December, 2006.

Chair Barnes made note for the press that Catawba County had not had the difficulty with the Mental Health transition relative to having the CVBH entity and it has provided a lot of stability for those are not able to do for themselves. She thanked Mr. Hardy and Mental Health for the way they have handled the transition.

13. Other Items of Business.

Section II F of the 2005-2006 Budget Ordinance states: "Reinventing Departments may create or abolish positions which impact the outcomes approved by the Board of Commissioners and within available revenues upon summary approval of the Board of Commissioners. Approval will come at the next regularly scheduled Board of Commissioners' meeting and will be attached and approved as part of the minutes."

Under this provision of the Budget Ordinance, the following personnel changes have been made to Social Services' budget:

Social Worker II (2)

The positions will provide Intensive In-home case management services to families and children in order to maintain the family together rather than having the children removed from the home when neglect, abuse, delinquency, or other risks have caused or may cause trauma and/or family disruption. The program will generate revenue to offset the cost.

Outpatient Therapist (3)

The positions will serve as therapists in the three school systems to provide counseling to children and work with families as needed. Some of the staff have been working in the schools through Family NET; however, the schools have indicated the need for more direct time to be spent with the children. Medicaid and other revenue sources will fund the efforts.

Fraud Investigator (1)

The backlog of possible fraud cases has grown to the level that the one investigator can no longer appropriately handle the workload. A second staff member will help assure quicker assessment and investigation of the cases resulting in payback action and an encouragement to help prevent future fraud in the public assistance programs.

Accountant III (1)

Family NET Medicaid, insurance, and fees billing and collections have proven to be difficult requiring close attention and control in order to maximize revenue and help operate in the black. The increase client traffic combined with the billing and collection difficulty necessity additional clerk help.

Business Manager II (1)

Child Welfare work has continued to increase in numbers and difficulty. More state and Federal requirements for accountability and increased funding sources make it necessary to assure solid controls and record keeping. The position will assume overall responsibility for the correct actions being taken within appropriate time frames and proper documentation.

14. Attorneys' Report. None.
15. Manager's Report. County Manager Lundy requested the Board consider a closed session pursuant to General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve attorney-client privilege. He did not anticipate any public action after the closed session. Commissioner Barger made a motion to move into closed session. The motion carried unanimously. The Board moved into closed session at 10:45 p.m.
16. The Board returned to open session at 11:00 a.m. Commissioner Lail made a motion to adjourn at 11:01 a.m. The motion carried unanimously.

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Katherine W. Barnes, Chair  
Board of Commissioners

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Barbara E. Morris, County Clerk